Education Policy Committee Meeting Minutes

8 February 2019

Members: Timothy Delaune, Regina Grantham, Chris Widdall, Tara Mahoney, Maaike Oldemans, Carol Van Der Karr, Abby Thomas, Eric Edlund, Asha Goldberg, Thomas Hanford

Guests: Jeremy Zhe-Heimerman, Nancy Diller

Members Absent: Mary-Jo Morse, Andrew Purrington

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| **Topic** | **Comments/Discussion** | **Action** |
| **Approval of Minutes** | Accepted unanimously |  |
| **Reviewed “Expansion of transfer credit policy for students with completed A.A.S. degrees” document** | Chair of the Transfer Advisory Committee sent a memo to EPC in regard to the expansion of transfer credit policy for students with completed A.A.S degrees in addition to our current policies with A.S, degrees or any bachelor’s degree. This is an expansion of the current policy, not a new policy. | **Chris Widdall will send it to Faculty Steering Committee for further conversation, and whether it needs to go out for vetting.** |
| **Review Chapter 150, Article VII Committees from the College Handbook** | We reviewed the guidelines for EPC in the handbook. We made a suggestion to remove the Graduate Faculty Executive Committee member as ex-officio. We suggest removing this committee member as a required EPC member and to consult with someone on that committee when making decisions regarding graduate studies. In addition, to follow the standards set forth by all other standing committees, ex-officio members will be non-voting members. | **EPC voted to confirm these changes:**   1. **Removing ex-officio graduate faculty member as required committee member: 6 (yea) – 1 (nay)** 2. **Ex-officio members will be non-voting committee members: 6 (yea) – 0 (nay), 1 (abstain)**   **Chris Widdall will forward changes to Faculty Senate Review of Governance Committee.** |
| **Reviewed comments from Disability Statement Vetting document** | Jeremy Zhe-Heimerman reviewed some of the feedback from the vetting. He suggested removing the location of the Disability Resource Office and only including a link to their website and a telephone number, considering their office will be moving soon. There was discussion around including confidentiality language within the statement. Jeremy explained how the DRO is not completely confidential (e.g. information shared with SUNY, faculty members, etc.), while it is covered by FERPA. We also discussed some feedback in relation to the last sentence “You are encouraged to meet with your instructor to discuss other strategies that also could be helpful.” There was also conversation around removing the phrase ‘disability’ from the statement. | **EPC will continue to review the feedback from the vetting document in order to make modifications to the Disability Statement with the help of Jeremy Zhe-Heimerman.** |
| **Adjourned** | 10:03am | Minutes respectfully submitted by Tara Mahoney |